

# Minutes of the Acadia Road Combined Daycare Communicare Society

September 16 2008, in the Administration Building

**In Attendance (in bold; absent members are not in bold):**

<b>Infant Center</b>		<b>3-5 Centers</b>	
Little Goslings:	<b>Janice Milnerwood</b> (Kid's Club also)	Acadia:	<b>Margaret Murphy</b>
<b>Toddler Centers</b>		Little Raven:	<b>Maria Ezhova</b> <b>Marie Mailvaganam</b>
Sitka:	Laura Wheeler	Pacific Spirit/ S7UMUX Kindergarten	
Huckleberry:	<b>Todd Handy</b>	Tillicum:	Megan Riter (regrets)
Canada Goose:	<b>Jeanne Robert</b>	Lluvia:	
Discovery:	Brenda Wessel (regrets)	Barish:	Brit Lampe (Fundraising, Treasurer) (regrets)
Lilliput:	<b>Julie Bettinger</b> (President) Lisa M Sundstrom (VP Advocacy, Faculty) (regrets)	Summer of '73:	<b>Kristin Loheyde</b> (VP Advocacy, staff) <b>Kelli Kadokawa</b> (Fundraising)
Chuva:		Kids Club:	
<b>Staff</b>		<b>Other</b>	
Director	<b>Darcelle Cotton</b> (Director) <b>Bev Christian</b> (Assistant Director) <b>Debbie Thompson</b> (Staff)		<b>Stephanie Ratjen</b> (AMS External Affairs)

Please ask your council rep or senior staff members for contact information if you have any questions.

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## 1. Review of the Minutes

**Minutes:** The minutes from the **May 2008** meeting have been approved.

## 2. Introductions

See attendance of board members in bold on first page.

## 3. Open Executive Positions

Secretary, Webmaster with UBC affiliation (Kristin to do in the meantime). Agenda sent to council members a few days prior to meetings. Items to add can be sent to Secretary/President.

Action Items: 1) Think about doing one of these positions. Can be shared positions!

## 4. Administrators Report (Darcelle and Bev)

Busy summer. Brian Sullivan (VP Students) and campus planning wanted updated plan on childcare services for the future. They are putting together a steering committee with Human Resources, UNA, Housing, GSS, AMS and Daycare Council. 3 meetings/year. Oct 15, 20 or 22 is first meeting.

New centres opening: Construction on time and on budget. If staffing goes as hoped (but having difficulty due to shortage of ECE educators). In order of opening: Salal Jan 1, Kittiwake Feb 1, Auklet Mar 1, Sandpiper April 1, Coho May 1 (infants). Other movements to accommodate: more details forthcoming. All 5 will be closed for two weeks in the summer. This is to address issues around recruitment and also about substitutes. Each=7 staff (each 4 wks vacation up to 5) /24 children. Concern is to keep ratio, so this seemed to be least impact on new families. Goal is to have all centres do the same, but difficult to change "midstream."

Bev: Enrolment Stats: Most spaces come up in May-Sept. Last 12 months= full day under 5 (bc they are longest waiting lists) (Chuva and Barish not included. Sept-June, not FT) 11 infants, 49 toddlers (probably 45 are new families), 67 3-5 (does not include expanded spaces with new Pacific Spirit). Breakdown: 41% internal, 32% waitlist, 23% siblings (seems high; Bev to clarify), 2% Faculty Priority Placement (6 spots total), 2% UBC Childcare Services staff. Application Stats: 255 withdrew from waitlist plus 265 no longer interested. New apps: 459, so Total on waitlist 1,434. Should become more reasonable when 110 spaces become available. Post docs now moved to Faculty designation from Staff.

Action Items: 1) Bev to confirm 23% sibling rate. 2) Decision re which two weeks in August for closure. Should a survey be done? 3) Lisa and/or Kristin (VPs of Advocacy) to represent Daycare Council.

## 5. Parent Info Night

Maria: Wed Oct 29<sup>th</sup> 7-9 pm in Childcare Administration Bldg. bc Sylvia (keynote speaker=the VSB Rep) is only available on that day. Invitation to 30 schools west of Granville sent Sept 5. Two positive responses so far. Maria will call principals over the coming weeks to encourage their participation. Please help spread the news and create FAQs in advance.

Action Items: 1) Post posters ie International House. 2) Advertise in local newspapers (V6T, The Ubysey, Acadia News, etc.) 3) Ask Sylvia to bring copies of Out-of-School Care and deadlines. Be prepared to discuss UBC expansion and full day kindergarten. 4) Send Maria any FAQs! 5) Let families know that UBC Childcare message this year will be different: internal needs will probably NOT be met due to increased demand on spots.

## 6. Grocery Store Fundraiser

Kelly: Every year the Parent Council sells Stong's and Safeway gift cards to raise funds for various items for the Childcare Services, collectively. 2006 and 2007 each about \$2,000 (meeting maximum profit point

both times). Loveable Label's = \$400 profit so far (20%). Profits automatically sent to Childcare Services, but only if our own website used (not the general one) [www.ubc.loveablelabels.ca](http://www.ubc.loveablelabels.ca)

Action Items: 1) Be sure to use [www.ubc.loveablelabels.ca](http://www.ubc.loveablelabels.ca) in order for us to get the profit! 2) Ask parents/staff for ideas for where money should go this year. Previous years' examples will be used for marketing this year's fundraiser.

## 7. Safe Plastic Seminar

Julie Bettinger works with someone at UBC who can discuss what it means to us when using/buying plastics. He and other have been doing these seminars. Do we think this would be of interest to parents?

Action Items: 1) Julie will get more information as there appears to be some interest.

## 8. Miscellaneous

Teachers at Acadia: There is a child with difficulty walking. A parking spot has been designated in front of Acadia. Recognizing that the signage needs to be better phrased, please be sensitive that this is a real spot with a real need. Please observe Handicapped Only sign to accommodate the child and family.

Parents at Huckleberry: two outstanding work orders. THIS IS NOT FOR THE COUNCIL. CHECK WITH STAFF.

Parents at Kids Club: Concern about pick up/drop off bc some parents felt that sometimes staff not present/connected. BRING TO DIANE DIRECTLY.

Action Items: 1) Please ask parents to observe Handicapped Only sign to accommodate the child and family. 2) Bev to have new signage created: This spot is designated for a child with mobility issues.

## 9. Confirm next meeting

Every third Tuesday. **Next meeting Tuesday, October 21, 2008, 7:00 pm**